

Web Advertisement

BHARAT ELECTRONICS LIMITED,PUNE – 411021
HUMAN RESOURCES & ADMINISTRATION
(Tel : 020-22903311 ; 22903300)

TERMS AND CONDITIONS OF OFFER OF ENGAGEMENT AS VISITING MEDICAL OFFICER

Number of Vacancies -02 (01-Ayurveda, 01-Homeopathy)

- 1.0 **Location** : Factory Medical Centre at Bharat Electronics Limited, NDA.Road,Pashan,Pune-411021.
- 2.0 **Contract Period** : TWO YEARS from the date of appointment. Which can be extended further at the discretion of the Company for a mutually agreed period.
- 3.0 **Qualifications** : B.A.M.S / B.H.M.S. from a recognized University.
- 4.0 **Experience** : Minimum 03 years post-qualification experience.
- 5.0 **Age limit** : Maximum 65 years (as on 01.08.2018), upper age limit is relaxable at the discretion of Management.
- 6.0 **Remuneration** : You will be paid a consolidated honorarium of **Rs 600/- (Rupees Six Hundred Only) per visit (all inclusive)**. Payment will be made through bank after deduction of applicable Tax. Candidate should be possessing Income Tax PAN card at the time of joining.
- 7.0 **Work Timings: 4 Hours between 09.00 hrs to 17.00 hrs for 3 days in a week.** Our Company will be closed on National & declared Festival Holidays.
- 8.0 **Job Description** :
 - 8.1 Providing medical services & consultation.
 - 8.2 Issue of prescriptions of medicines in your specialization only
 - 8.3 Administrative Work : **scrutiny and certification of**
 - (i) Pharmacy Bills.
 - (ii) Indenting for procurement of medicines for Medical Centre
 - 8.4 You will also attend to any other jobs in your area of operation allotted by the Management from time to time. You shall report to the Head of Human Resources Division.
- 9.0 **Paid Holiday Facilities** : During your engagement as Visiting Medical Officer (VMO), you are allowed paid holidays as per the Unit. Advance intimation about taking about absence has to be given. You are not entitled to any other type of leaves, benefits or perquisites.
- 10.0 **Notice Period** : Your services are liable for termination on TWO MONTH's notice on either side or Two month's honorarium in lieu of notice.

11.0 **Rights reserved** : BEL reserves the right to accept or reject the candidature at its discretion without assigning reason thereof.

Miscellaneous :

12.0 You will have to make your own transport arrangements for commuting between your residence and factory.

13.0 Swiping card will be issued to record attendance.

14.0 Honorarium will be paid to your SB Account on 1st working day of every month, after deductions towards Income Tax, leave adjustments etc.

15.0 Application Form (enclosed herewith) has to be duly filled and signed by the Candidate with Photograph affixed and submitted along with copy of necessary documentary proof in support of Educational Qualification, Experience, Registration Certificate with Medical Council of India, SSLC/+2 Marks Sheet in support of Age Proof, Community Certificate (if belonging to SC/ST/OBC).

16.0 Last date of submission of Application Form with documentary proof as mentioned above, to reach DY.GENERAL MANAGER (HR&A) by Courier or Speed Post or in person is **04/09/2018**. The envelope is to be super scribed with Name of Post- viz (VMO-Ayurveda / VMO-Homeopathy).