



(HOME LAND SECURITY & SMART CITY BUSINESS - SBU)

Advertisement No. 383/HR/HLS&SCB2024-25 dated 11.12.2024

APPLICATION FOR THE POST OF
MANAGER

Applied for Role: Operations Manager

Affix recent
passport size
color
photograph

1. Name of the candidate: _____
2. Father's Name : _____ Father's occupation: _____
3. Date of birth: _____ 4. Age as on 01.12.2024: YY ____ MM ____ DD ____
5. Gender: _____ 6. Marital Status: _____
7. Nationality: _____ 8. Religion (Please specify): _____
9. Category: (General/OBC(NCL)/EWS/SC/ST) _____
(Enclose certificate in the prescribed format available on the website)
10. If PwBD, please indicate VH, HH, OH : _____ and Extent of disability percentage : _____
11. Address:

PERMANENT	CORRESPONDENCE
City:	City:
State:	State:
Pin code:	Pin code:
Mobile No.:	Alternative Mobile No.:
*e-mail id (Mandatory) Capital letters only:	

12. Qualification details:

Educational status from 10 TH STD onwards	Institute/ University	Main subject /Discipline/Branch (As given in the Degree certificate)	Aggregate Percentage & Class Secured	Month & Year of Passing
10 th STD				
12 th STD				
B.E. / B. Tech				
ME/M. Tech/ MCA/MSc/MSc (Tech)				
PG Degree				
Others				



15. If you have appeared /applied for any previous selection for appointment in BEL, please furnish the details of the same:

Sl.No	Applied Post	Name of Unit/SBU	Applied Year & Month	Status of Selection

16. If you are working in BEL, please furnish below mentioned details:

Name	Staff. No	Designation	Department	Date of Joining	Unit

17. Particulars of your relative/s presently/previously employed in BEL, if any:

Name	Designation	Department	Unit/SBU	Relationship

18. **SBI Collect Reference No.** _____, **Date** _____ **Amount** _____

19. Enclosures: Tick the below mentioned photocopies of the documents that has been enclosed along with the application:

Sl. No.	Documents	Tick if enclosed
1	SSLC marks card as proof of date of birth	
2	ME/M.Tech/MCA/MSc/MSc(Tech)/B.E/B.Tech Degree certificate (as applicable). and All semester marks cards (Candidates who have completed bachelor's degree after Diploma have to enclose copy of diploma certificates).	
3	*(CGPA) conversion to percentage from university /institution has to be attached compulsorily.	
4	*Post qualification work experience certificate/s from previous till current employer. Where current employment certificate is not produced, the Offer of current appointment, First & latest salary slips and Employee ID proof should be compulsorily enclosed to determine the No of years of experience.	
5	Brief of Duties and Responsibilities in the current / previous jobs.	
6	Caste / Disability certificate (if applicable). (OBC (NCL)/EWS/SC/ST/PwBD) certificate should be latest and strictly in the prescribed formats. (OBC (NCL) should be issued on after 01.12.2023 and EWS certificate for the year 2023-24 or the present financial year).	
7	No Objection Certificate (if applicable) for Candidates working in PSUs /Government / Quasi Government organizations.	
8	Online Payment Receipt	



20. **UNDERTAKING**

I affirm that the information given above is true and correct. I further undertake that, if at any stage, it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts stated above, my candidature may be summarily rejected or my employment terminated.

Date:

Signature of the candidate

Place:

