



BHARAT ELECTRONICS LIMITED
PUNE

Dated- 21.05.2025

(A Govt. of India Enterprise under the Ministry of Defence)

Bharat Electronics Ltd, Pune, a Navaratna Defence Public Sector Undertaking and India's Premier Professional Electronics Company requires a VISITING MEDICAL OFFICER (Part Time – Ayurvedic and Homeopathic Doctor) on payment of consolidated remuneration for its Pune Unit.

1.0 POSTS :

Sl No	Post	Qualification + Experience as on 01.05.25	Maximum Age as on 01.05.25	Contract Period	No. of Posts	Location	Consolidated Remuneration
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Visiting Medical Officer Ayurveda (on Part Time Basis)	B.A.M.S from a recognized University / Institution Minimum 03 years post qualification experience	55 Years	Engagement is purely on temporary basis for a period of ONE YEAR	01	Bharat Electronics Limited, (A Govt. of India Enterprise), NDA Road, Pashan, Pune- 411021 (Maharashtra)	Rs. 25,000/- per month (all inclusive)
2	Visiting Medical Officer Homeopathy (on Part Time Basis)	B.H.M.S from a recognized University / Institution Minimum 03 years post qualification experience	55 Years	Engagement is purely on temporary basis for a period of ONE YEAR	01	Bharat Electronics Limited, (A Govt. of India Enterprise), NDA Road, Pashan, Pune- 411021 (Maharashtra)	Rs. 25,000/- per month (all inclusive)

2.0 ELIGIBILITY CRITERIA:

2.1 **NATIONALITY:** Candidate must be a citizen of India.

2.2 **AGE:**

2.2.1 **Upper Age Limit as on 01.05.2025 - 55 Years**

2.2.2 The minimum age limit as on 01.05.2025 is 18 Years

2.3 **EDUCATIONAL QUALIFICATION**

2.3.1 Candidates should have completed B.A.M.S/B.H.M.S from a recognized University/ Institution.

2.3.2 The candidate should possess a valid central / National registration certificate issued by the National Medical Commission/State Medical Council or such other authority notified by the Government of India.



2.4 EXPERIENCE:

2.4.1 The candidate must possess at least 03 years post qualification experience.

3.0 CONTRACT PERIOD:

3.1 The engagement is purely on a temporary basis for a period of ONE YEAR from the date of appointment, which may be extended at the discretion of the Company for a mutually agreed period.

4.0 REMUNERATION:

- 4.1 A consolidated remuneration of Rs 25,000/- (Rs. Twenty Five Thousand Only) per month all (inclusive) will be paid.
- 4.2 Payment of consolidated remuneration will be paid after deduction of applicable Tax.
- 4.3 Candidate should possess Permanent Account Number (PAN) Card issued by Income Tax Department at the time of joining.

5.0 WORK TIMINGS:

5.1 The Visiting Medical Officer shall provide his/her services for 3 visits in a week of 4 hours duration (in a single sitting) per day during general shift on working days or such timings as may be notified by the company from time to time. However, the number of visits may be increased to a maximum of 04 visits based on requirement and additional amount will be paid as per company rules.. The Company will be closed on Sundays, National & declared Festival Holidays.

6.0 JOB DESCRIPTION :

- 6.1 The Ayurvedic and Homeopathic Doctor (Part time) will be required to provide his/ her medical services at BEL Pune- Occupational Health Centre (OHC) and BEL Colony i.e . Township, for employees as well as their dependents. .
- 6.2 Provide daily consultations: Treating employees for various ailments using Ayurveda/ Homeopathy principles.
- 6.3 Diagnose and treat: Assess patient's health conditions, prescribe appropriate remedies, and recommend lifestyle modifications.
- 6.4 Disbursement of Medicines.
- 6.5 Assistance in factory health checkup.
- 6.6 Indenting for procurement of medicines and custodian of the same.
- 6.7 Scrutiny and Certification of pharmacy bills and regular medical bills.
- 6.8 Conduct of health awareness session for the employees.
- 6.9 Any other job(s) in their area of operation allotted by the Management from time to time.

7.0 METHOD OF SELECTION:

- 7.1 Selection will be through a document verification process followed by personal interview.
- 7.2 Call letters will be sent to the e-mail IDs of eligible candidates for the interview. BEL will not be responsible for bouncing of any e-mail sent to the candidate.
- 7.3 Date, time and center details of the document verification and personal interview for the shortlisted candidates will be intimated by e-mail in due course.
- 7.4 Intimation about the personal interview will be given to shortlisted candidates in the interview call letter via email only.



8.0 OTHER TERMS AND CONDITIONS:

8.1 Notice Period:

8.1.1 Services are liable to be terminated on ONE MONTH'S notice on either side or ONE MONTH'S remuneration in lieu of notice.

8.2 Paid Holidays:

8.2.1 The Visiting Medical Officer shall be entitled to avail the paid holidays notified by the unit. The VMO is not entitled to any other type of leaves, benefits or perquisites.

8.3 The VMO shall have to make his/ her own transport arrangements for commuting between his/ her residence and factory/ colony.

8.4 The VMO shall not be entitled to draw any other allowances/facilities as applicable to regular employees of the company such as provision of accommodation, DA, HRA, PF, Gratuity, Bonus, Uniform etc.

8.5 Before leaving the services of the Company the VMO should hand over all the documents related to their assignment to the company.

8.6 The engagement can be terminated by the management at any time without any notice assigning reasons, under certain conditions.

8.7 The VMO will not have any right to claim for permanency of employment or for extension of engagement period. At the end of the engagement period, the services of the VMO shall stand terminated.

9.0 HOW TO APPLY:

Candidates who meet the above requirement may apply in:

9.1 The application form which is to be duly filled in and signed by the candidate with photograph affixed and submitted along with copy of necessary documentary (as mentioned in para 9.3) , proof in support of educational qualification, experience, age proof, etc

9.2 Application Form along with documentary proof as mentioned above, shall reach AGM (HR&A), Bharat Electronics Ltd, NDA Road, Pashan , Pune (Maharashtra)- 411021 by post, courier or speed post by **06.06.2025 (Last date of submission)**. The envelope is to be superscribed with the name of Post- viz (VMO-Ayurveda/ VMO-Homeopathy)

9.3 **While appearing for the selection process, candidates must bring the following documents/ certificates in support of all the claims in original along with one set of self attested photocopies:**

9.3.1 Copy of duly filled in Application Form

9.3.2 Recent color passport size photograph.

9.3.3 SSLC/SSC/ISC marks card and any other valid document as proof of date of birth

9.3.4 All certificates starting from SSLC in support of educational qualification including Mark sheets of all years/semesters and Degree Certificate of B.A.M.S/B.H.M.S Degree.

9.3.5 Conversion formula certificate for conversion of CGPA/DGPA/OGPA/SGPA or letter grade to percentage marks & awarded class, duly certified by the university/ Institution, wherever applicable.

9.3.6 Valid central / national certificate issued by National Medical Commission or such other authority notified by the Government of India.

9.3.7 Candidates belonging to SC/ST/OBC/EWS/PwBD need to submit their certificate in the format issued by the competent Authority.

9.3.8 Ex-servicemen candidates applying for the posts have to submit Discharge Book issued by the concerned authorities of the Armed Forces.



- 9.3.9 Experience Certificate from the previous employer with clearly mentioned joining/exit date and job responsibilities held. Where current employment certificate is not produced, the joining/appointment letter, first and latest payslip and employee ID proof shall be compulsorily attached to determine the number of years of experience.
- 9.3.10 No Objection Certificate from the present employer (if employed in Govt./Quasi Govt./PSU) if applicable.
- 9.3.11 A valid government issued ID card.

Note: Originals of all documents are required to be produced for verification on the day of interview. In absence of any of the original documents, the candidate will not be considered for the recruitment process.

10.0 GENERAL INSTRUCTIONS:

- Only Indian nationals need to apply.
- Candidates employed in Govt./Quasi Govt. and Public Sector Undertaking is required to submit the “**No Objection Certificate**” at the time of interview; without which such candidate will not be allowed to appear for the interview.
- The number of posts indicated above may vary based on the actual requirement at the time of selection.
- Applications that are incomplete, without the required/mandatory enclosures/attachments will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained. There will be no separate communication to any candidates on their non-consideration at any stage of the selection process.
- The above opening is for Bharat Electronics Limited, NDA Road, Pashan, Pune-411021. However, selected candidate may be required to serve in other location/s, also, if need arises, as per Company’s requirement.
- Candidates are required to provide their one valid e-mail ID which shall be entered in the application form. Information pertaining to the Interview will be sent to the shortlisted candidates only by e-mail. BEL will not be responsible for bouncing of any e-mail sent to the candidate. All correspondence will be done through e-mail only.
- BEL reserves the right to debar the candidates at any stage of selection process, if the candidature is not found suitable.
- The admission at all/any stage of selection process will be purely provisional. Mere issue of interview call letter/provisional offer of engagement to the candidate will not imply that his/her candidature has been cleared by BEL. BEL reserves the right to debar/ disqualify any candidates at any stage of the selection process for any reason whatsoever. Mere applying for the post shall not be deemed as selection.
- Canvassing in any form will result in disqualification at any stage of the selection process.
- Please ensure that the applicant fulfills all the eligibility criteria as stipulated in the advertisement. In case applicant fails to meet any of the eligibility criteria as stated in the advertisement for the post, his/her candidature will be cancelled at any point of selection process. The decision of the management in this regard would be final.
- Decision of BEL on all matters regarding eligibility of candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualification and other eligibility norms will be final and binding on the candidate.



- In the event any candidate has litigated with his/her employer in the past, the same should be intimated at the time of interview.
- Any revision, clarification, addendum, corrigendum, time extension etc. to the above advertisement will be hosted on the career section of BEL Website and no separate notification will be issued in the Press. Candidates are advised to visit the website regularly to keep themselves updated.
- Management reserves the right to increase or decrease the vacancies and also cancel/restrict /enlarge/modify/alter the recruitment/selection process if need so arises, without issuing any further notice or assigning any reason thereafter.

Disclaimer-

- **BEL has a robust and transparent recruitment process where the selection criteria are purely based on merit of the candidate. BEL does not demand or charge any fee or request for money deposits at any stage of the recruitment process. We urge job seekers not to be misled by any communication made by fraudsters purporting to be representatives of our Company and demanding payment in lieu of employment in BEL. The Company is not liable for any loss that may ensue from such fraudulent actions.**
- **BEL reserves its right to take legal action including criminal action against such fraudsters.**
