



**QUALITY, TECHNOLOGY, INNOVATION**

(A Govt. of India Enterprise under the Ministry of Defence)

I.E. NACHARAM, HYDERABAD – 500 076.

**ADVT NO.BEL/HYD/2025-26/06**

**DATE: 13.02.2026**

***Engagement of Ex-Servicemen.***

Bharat Electronics Limited, a Navratna and India's premier Professional Electronics Company, invites applications from Ex-Servicemen in E-I Grade (Executive) for its Units, as indicated below:

Post	Discipline	Percent-age of Marks / Class	No of Posts	Reservation	Upper Age Limit as on 01.02.2026	Experience	Rank in Armed Forces for Eligibility
Sr. Asst. Facility Officer (E-I Grade) on Fixed Tenure for 5 years	Degree in any Discipline	Pass Class	02 (01 -For EWNS SBU - Hyderabad Unit) (01-For Central Research Laboratory- Ghaziabad Unit)	UR: 02	50 Years	15 Years of Post Qualification Experience	Candidate should be in the rank of Junior Commissioned Officer (JCO) at the time of leaving the Indian Army / Airforce / Navy or Central Para-Military Organisations.

**1. TENURE OF ENGAGEMENT:** The tenure of engagement shall be for a period of up to 15 years or the date of Superannuation (60 years) whichever is earlier. However, the tenure of engagement shall be reviewed for extension solely based on individual performance and company requirements on completion of every 5 years.

**2. PAY SCALE & ALLOWANCES:** Selected candidates will be inducted in E-I Grade, at Pay Scale of Rs. 30,000-3%-120,000/- . In addition to Basic Pay, other allowance like Dearness Allowance, House Rent Allowance, Perquisites at the rate of 35% of the annual basic pay, reimbursement of medical expenses, Group Insurance, PF, Gratuity etc. as per Company Rules will be a part of remuneration package. All emoluments put together, the CTC will be approximately around Rs.8,50,000/- per annum. TA/DA for outstation duty will be given as per Company Rules.

**3. UPPER AGE LIMIT:**

- a) The candidate should not be more than 50 years of age as on 01.02.2026.
- b) The Upper age limit specified is applicable to UR category. OBC (NCL) / SC / ST / EWS Candidates will be considered on par with UR criteria.
- c) For candidates belonging to PwBD category having minimum 40% disability, age relaxation will be as per prevailing rules.
- d) The Cut-off date for deciding the maximum permissible age and experience (Post Qualification Experience) shall be 01.02.2026.

**4. EDUCATIONAL QUALIFICATION & EXPERIENCE:** Ex-Servicemen retired / serving officers retiring shortly with Degree in any discipline with PASS CLASS and should be in the rank of Jr. Commissioned Officer (JCO) or equivalent with a minimum 15 years of post-qualification (Professional) experience in the Indian Army/ Air Force/ Navy or Central Paramilitary organizations.

4.1 Retired Candidates who are applying for the post should have been discharged on or after 01.02.2021.

**5. JOB RESPONSIBILITIES:** The selected candidate will be responsible for coordinating all activities related to management & operations of various facilities in BEL Hyderabad Unit / CRL Ghaziabad Unit. He/she shall monitor, supervise and effectively manage the infrastructure & operational requirements of Canteen, Learning Centre, Guest House, CSR Projects and various other Contractual requirements of the Units. In addition, he/she shall be responsible for carrying out Public Relations activities, hosting/conducting various events / functions, liaise with various agencies, etc. Apart from the above responsibilities, the company reserves the right to add more responsibilities as per the requirement of the company.

**6. METHOD OF SELECTION:**

- a) Selection will be through Written Test followed by Interview for candidates who have been shortlisted in the Written Test in the ratio of 1:5 in the order of merit.
- b) Written Test will consist of objective type questions for 85 marks from General Awareness and Trade Aptitude.
- c) All candidates shall secure 35% as qualifying marks and PwBD candidates shall secure 30% as qualifying marks in Written Test. OBC (NCL) / SC / ST / EWS Candidates will be considered on par with UR criteria.
- d) The date of the selections, timings and venue will be intimated to the shortlisted candidates through E-mail only.

**7. HOW TO APPLY:**

7.1 Interested candidates meeting all the criteria mentioned above, should submit the application in the format appended to this advertisement along with the following self-attested photocopies of the documents (one set in following mentioned sequence) only by Speed Post, at the earliest, superscribing on the envelope the post applied for SAFO with location (Hyderabad or Ghaziabad):

7.2 Documents to be attached along with Application Hard Copy:

- a) Filled in application form, downloaded from the BEL website.
- b) Certificate / Marks Sheet issued by Board for Matriculation / Higher Secondary in support of proof of age.
- c) Graduation Marks Card and Final Degree certificate
- d) Caste / Tribe Certificate (SC/ST/EWS/ OBC(NCL)) in latest prescribed format (available in Company's website [www.bel-india.in](http://www.bel-india.in)). Non-Creamy Layer Certificate for OBC candidates issued on or after 31.01.2025.
- e) Disability certificate in the prescribed format, if the candidate belongs to PwBD category
- f) Discharge Book and Last Pay Certificate (LPC)
- g) 'No Objection Certificate' if employed in PSU / Government / Quasi Government and Public Sector undertakings.
- h) Any other Certificates/Testimonials they may desire to place before the selection committee.

7.3 Applications complete in all respects may be sent through post to **Addl. General Manager (HR), Bharat Electronics Limited, I.E.Nacharam, Hyderabad- 500076, Telangana State** so as to reach on or before 12.03.2026. Applications sent through E-mail/any other channel will not be considered. Applications received after 12.03.2026 will not be considered for the selection process. BEL will not be responsible for any delay or loss in postal/courier transit for whatever reason.

7.4 Applications that are incomplete, not in the prescribed format, not legible, without the required/mandatory enclosures/attachments will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained. There will be no separate communication to any candidates on their non-consideration at any stage of the selection process.

**8. GENERAL CONDITIONS:**

8.1 Only Indian nationals need to apply.

8.2 Candidates employed in Govt./ Quasi-Govt. Organizations and Public Sector Undertaking are required to submit the application through proper channel or produce 'No Objection Certificate' along with the application without which such candidate will not be considered for the selection process.

8.3 BEL reserves the right to change (cancel / modify / add) any of the criteria, method of selection, number of posts; indicated above based on the actual requirement at the time of selection.

8.4 Candidates are required to provide their valid E-mail ID which shall be entered in the application form. Information pertaining to the Written test / Interview will be sent to the shortlisted candidates only by E-mail. No change in the E-mail ID will be allowed. BEL will not be responsible for any loss of E-mail sent due to invalid/wrong E-mail ID provided by the candidate or due to any other reason whatsoever. All correspondence will be done through E-mail only.

8.5 Appointment of the provisionally selected candidate will be subject to being found 'Medically Fit' by the Company's medical authorities as per the medical fitness standards laid down by the Company. The candidate who is called to report on selection should get himself/herself medically examined by a Civil Surgeon/Asst. Civil Surgeon and submit the medical report as per the requirement of the Company.

8.6 The admission at all/any stage of selection process will be purely provisional. Mere attending written test and Interview will not imply that his/her candidature has been cleared by BEL. BEL reserves the right to debar / disqualify any candidates at any stage of the selection process for any reason whatsoever.

8.7 Please ensure that the applicant fulfills all the eligibility criteria as stipulated in the advertisement. In case applicant fails to meet any of the eligibility criteria as stated in the advertisement for the post, his/her candidature will be cancelled at any point of selection process. The decision of the management in this regard would be final.

8.8 Short listing of candidates will be carried out purely based on the information declared by the candidates in the application form. If at any further stage of selections, it is found that candidates have declared false information w.r.t. their credentials, BEL reserves the right to debar them at any stage of selection/terminate their candidature / engagement.

8.9 Decision of BEL in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms will be final and binding on the candidate.

8.10 Candidature is liable to be rejected at any stage of selection process or after joining, if any information provided by the candidate is found not in conformity with the criteria mentioned in the advertisement. The candidature is also liable for rejection at any stage if BEL comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in the application/other forms/format/declarations are not recognized/false/misleading and/or amounts to suppression of information/particulars which should have been brought to the notice of BEL.

8.11 In case any dispute arises on account of interpretation of clauses in any version of this advertisement other than English, the English version available on BEL website shall prevail.

8.12 Any resulting dispute arising out of this advertisement including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Hyderabad.

8.13 Candidates belonging to OBC category should produce the certificate dated on or after 31.01.2025 along with Non-Creamy Layer Certificate.

8.14 Canvassing in any form will result in disqualification. BEL reserves the right to debar / disqualify any candidates at any stage of the selection process for any reason whatsoever.

8.15 Candidates selected on re-employment basis should not have been discharged before five years from date of advertisement notification.

8.16 All outstation candidates shortlisted for interview will be reimbursed actual expenses incurred on travel to and fro to the place of interview on production of receipt or any other supporting documentary evidence in respect of the onward journey, subject to AC Chair Car / III Tier AC fare for the shortest route for this purpose will be the distance between the place which was declared as correspondence address in the application form or the distance from where the actual journey commenced, whichever is nearer. It may also be noted that bank account details, railway/bus ticket for onward journey to be provided at the time of Interview in order to make Travelling Allowance payment after verification of relevant documents submitted by the candidates. Reimbursement will be made at a later date through ECS.

8.17 Local travel cost, if any, shall be borne by the candidates.

#### **9. DISCLAIMER:**

9.1 BEL has a robust and transparent recruitment process where the selection criteria are purely based on merit of the candidate. BEL does not demand or charge any fee or request for money deposits at any stage of the recruitment process other than the application fee mentioned in this advertisement. We urge job seekers not to be misled by any communication made by fraudsters purporting to be representatives of our Company demanding payment in lieu of employment in BEL. The Company is not liable for any loss that may ensue from such fraudulent actions.

9.2 BEL reserves its right to take legal action including criminal action against such fraudsters.

#### **10. CLARIFICATIONS:**

For further details or any clarifications, please feel free to contact on E-mail: [hydhrgen@bel.co.in](mailto:hydhrgen@bel.co.in). Please note that no other form of communication will be entertained including telephone calls, conventional mail, fax etc.,

***The last date to submit the applications is 12.03.2026.***

***Applicants are advised to go through the website [www.bel-india.in](http://www.bel-india.in) for any updates.***

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